

## **Cherwell District Council**

### **Budget Planning Committee**

Minutes of a meeting of the Budget Planning Committee held at Bodicote House, Bodicote, Banbury, Oxon OX15 4AA, on 7 March 2023 at 6.30 pm

Present:

Councillor Patrick Clarke (Chairman)  
Councillor Douglas Webb (Vice-Chairman)  
Councillor Hugo Brown  
Councillor Phil Chapman  
Councillor Donna Ford  
Councillor David Hingley  
Councillor Matt Hodgson  
Councillor Chris Pruden  
Councillor Fraser Webster

Committee Members Present Virtually (no voting rights):

Councillor Angus Patrick

Substitute Members:

Councillor Andrew Crichton (In place of Councillor Sean Woodcock)

Apologies for absence:

Councillor John Donaldson  
Councillor Sean Woodcock

Officers:

Joanne Kaye, Head of Finance and Deputy S151 Officer  
Leanne Lock, Strategic Business Partner - Business Support and Reporting  
Matt Swinford, Democratic and Elections Officer

#### **30      **Declarations of Interest****

There were no declarations of interest.

#### **31      **Minutes****

The minutes of the meeting held on 17 January 2023 were agreed record and signed by the Chairman.

32 **Chairman's Announcements**

There were no Chairman's announcements.

33 **Urgent Business**

There were no items of urgent business.

34 **Monthly Finance Performance Report**

The Committee considered a report from the Assistant Director of Finance (Section 151 Officer) that summarised the Council's forecast revenue and capital outturn for 2022/2023 as of 31 December 2022.

In response to Members queries regarding the car parks variance, the Chairman advised the Committee that as car parking was an item that was frequently raised as car park income had reduced due to a drop in usage. The Chairman commented that it may be helpful for the Budget Planning Committee to look at these areas in more detail.

**Resolved**

(1) That the contents of the report be noted.

35 **Review of Committee Work Plan**

The Strategic Business Partner - Business Support & Reporting gave a verbal update on the Budget Planning Committee Work Plan.

The Strategic Business Partner - Business Support & Reporting advised that at the next scheduled meeting on 25 July, the Committee would consider the Council Tax Reductions Scheme, financial monitoring for the year end 2022/23 and the committee work programme for 2023/24.

**Resolved**

(1) That the verbal update on the Committee Work plan be noted.

The meeting ended at 6.44 pm

Chairman:

Date: